

# Lakefield Elementary School

## School Improvement Plan 2007-2010

*The mission of the Lakefield Elementary School community is:  
To provide an inviting, orderly and enriching environment for learning*

After reviewing the 2004-2006 Grade 2, 4 & 5 Provincial Assessment results and the 2006 Grades 3 & 4 District 6 Assessment results, and after staff and PSSC discussions and consultations, Lakefield School will pursue the following school improvement goals and supporting strategies during 2007-2010:

## Positive Learning Environment

Goals	Strategies	Success Indicators	Timeline	Responsibility
To create opportunities for all students to succeed	* Development of enrichment and co-curricular activities so students have an opportunity to learn and succeed. (Heritage & Science Fairs, Drama Festival, Chess Tournament etc.)	Number of students/teachers participating. Informal student/parent interviews  Positive Perception Surveys	2007 – 2010	Teachers, V. Principal, Principal
	* Planned Transition Day for new Kindergarten and departing Grade 5 students.	Reduction in upset students during the first weeks of school.	June of each year	Principal, Teachers, District
To develop initiatives that can increase school pride, school spirit and good citizenship	* Celebrate, Reinforce & Encourage- “Super Bee’s” word of the month and the “Principal’s Good Book”.	Increased positive behavior	2007 –2010	Guidance Teacher, Support Staff Administration, Teachers,
	* Integrate curriculum for displays in lobby area.	Quality & types of displays.	Monthly Basis	Teacher, District, V.Principal Parents
	* Plan spirit raising events to raise money for various charities.	Student/teacher/parent involvement.	2007 –2010	Teachers, Parents, Students
	* Plan Family Fun Day or other similar school community events to promote connectivity between community and school.	Student/teacher/parent involvement.	June of each year	Parents, Teacher, Administration
	* School wide projects/Science, math, social studies & wellness	Student/teacher/parent involvement.	2007 - 2010	Parent, Teacher, Administration

### Continuing Programs/Initiatives –

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|----------------------|------------------------|--------------------|---------------------|-----------------|
| ➤ Roots of Empathy   | Recycling Programs     | Student Volunteers | Math Buddies        | Harbour Lights  |
| ➤ Intramural Program | Wellness Events        | Reading Buddies    | Healthy Choices     | Student Leaders |
| ➤ Lunch Clubs        | Playground Renovations | Writing Buddies    | Jump Rope for Heart |                 |

## Curriculum Delivery

<b>Goals</b>	<b>Strategies</b>	<b>Success Indicator</b>	<b>Timeline</b>	<b>Responsibility</b>
To increase students' achievements in all strands of the math curriculum.	* Focus Blue Days availability on math PD.	Increased attendance at Math inservice training. Sharing of successes and more involved math talk.	2007- 2010	Principal, Teachers
	* Invite math mentor to work with teachers		2007- 2010	Principal, Teachers
	* Purchase more math manipulatives. Create class sets and organize math closet.	More frequent use of manipulatives/improved scores	Ongoing	Administration
	* Use the 2 Prime Facilitators to deliver PD sessions	Teachers experimenting with new concepts and ideas.	2007 – 2010	Teachers
	* Develop SMART board activities & lessons to be shared	Increase of SMART board usage	2007 – 2010	Teachers
	* Focus Grade level meeting on math assessment	Effective planning supporting curriculum outcomes.	2007 – 2010	Teachers
	* Math tips for parent – Classroom Newsletters	Increased parental understanding	2007 – 2010	Teachers
	* Celebrating Math Achievements – Diving into Math	Improved achievement/ Better comprehension of concepts	2007 – 2010	Principal, Teachers
To increase students' achievement in writing.	* Purposeful daily writing assignments for each grade/ journal writing	Improved writing scores on grades 2 & 4 provincial assessments.	2000 – 2010	Teachers
	* Continued use of the “Write Trait Kits” for grades 1-5	Effective use of methodologies.	2007 - 2010	Teachers, S. Staff
	* Expanding the use of the K-2 “Primary Writing Project”	Improved writing quality in the future grades.	2007 – 2010	Teachers K-2
	* Modeling good writing strategies	Improved Assessment Scores	2007 – 2010	Teachers
	* “Drop Everything and Write”, 15 min per day for a month	Improved writing skills	2007 – 2010	Teachers, Principal

To increase students' awareness and acceptance of cultural diversity	* School wide involvement in various cultural celebrations	Improved social interactions amongst all students	2007 – 2010	Teachers
	* Expand the Social Studies Resources to reinforce diversity	Reduced incidences of cultural rudeness	2007 – 2010	Teachers, Administration
	* Parents of different cultures used as resource personnel to help compliment our present resources.	Increased understanding of different cultures and their beliefs.	2007 – 2010	Teachers, Parents

**Continuing Programs/Initiatives –**

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|-----------------------------|--------------------------|-------------------------------|
| ➤ Integration of Technology | Math Night for Parents   | Writing across the curriculum |
| ➤ Cross Curricular Teaching | Grade Level Meetings     | Development of PLC's          |
| ➤ Team Teaching             | Meet the Teachers Night  | Heritage Fairs                |
| ➤ Subject Teaching          | Home and School Meetings |                               |

**Monitoring Actions**

The following actions will be implemented to help monitor Lakefield's School Improvement Plan:

- At every second staff meeting, the improvement plan and its progress will be discussed and reviewed by the staff.
- Through the use of "Walk Through" supervision, the Principal will monitor the progress of the plan.
- The Principal will report to the PSSC in October, January and June of each year with respect to the school's progress towards achieving the plan.

## Parent Communication and Involvement

<b>Goals</b>	<b>Actions/Strategies</b>	<b>Success Indicator</b>	<b>Time</b>	<b>Responsibility</b>
To improve communication of grade curriculums and learning expectations.	* All teachers provide a monthly schedule of curricular activities and special assignments (projects) so that parents can support activities. (Classroom Newsletters)	Acknowledgement from parent sent back to teachers. Improved report card writing	2007 – 2010	Teachers, Administration, Parents
To inform parents of school and district procedures	* Prepare and distribute an information handbook for parents outlining the different procedures * Parents receive copies of “When Conflict Arises”	Reduced conflicts with parents concerning the handling of situations Informal interviews with parents/PSSC	2007 – 2010 2007 – 2010	Principal Principal
To improve communication between school and home.	* Further develop the Lakefield’s web site so that school and parents can receive and send information through web site links.  * Post SIP and newsletters on the web page.  * Continue talkmail and talkmail via e mail	Number of parents using the site and corresponding with teachers via e mail.  Increase understanding of school’s goals  Increased parental involvement	2007 – 2010  2007 – 2010  2007 – 2010	Teachers, Tech Mentors. Administration  Principal, Teacher  Principal, Teachers
To Improve communication between Teachers and parents.	* Teachers will explore different means for conducting parent teacher interviews  * Improved report card writing	Positive feedback from parents/PD sessions on alternatives  Better understanding of their child’s progress	2007 – 2010  Each report card	Teachers, Admin, District  Teachers, Admin, District

### Ongoing Programs/Initiatives –

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|-----------------------|----------------|---------------------------|---------------------|
| ➤ Parental surveys    | Math Nights    | Volunteer Recruitment     | Family Literacy Day |
| ➤ PSSC Bulletin Board | Family Fun Day | Monthly School Newsletter | Student Feedback    |